

JUNIUS TOWN BOARD  
RE-ORGANIZATION MEETING  
JANUARY 21, 2015  
JUNIUS TOWN HALL

ATTENDANCE: SUPERVISOR RON SERVEN  
JEROME MARSHALL, COUNCILMAN -ABSENT  
TOD MERKLEY, COUNCILMAN  
RICHARD WADHAMS, COUNCILMAN  
ERNEST BROWNELL, COUNCILMAN

OPEN: SUPERVISOR SERVEN OPENED THE MEETING 7:05P.M. THE TOWN CLERK READ A RESIGNATION LETTER FROM COUNCILMAN MARSHALL CITING HEALTH REASONS. THE FOLLOWING IS A LIST OF APPOINTMENTS AND POLICES MADE BY THE BOARD:

DEPUTY SUPERVISOR-TODD MERKLEY  
DEPUTY HIGHWAY SUPERINTENDANT- DAN GREEN  
DEPUTY TAX COLLECTOR- IRENE COTTRELL  
TOWN HISTORIAN-C.ERNEST BROWNELL  
COURT ENFORCEMENT- SENECA SECURITY PER 2015 CONTRACT  
JUSTICE CLERKS- ANN WHITE, MARY PROSSER  
SUPERVISOR CLERK- PATRICIA DOVERSPIKE  
DEPUTY SUPERVISOR CLERK- ELAINE MEYERS  
OFFICIAL BANK- FIVE STAR BANK OF GENEVA  
OFFICIAL NEWSPAPER- FINGERLAKES TIMES, REVEILLE  
DEPTY TOWN CLERK- ERIKA MAZZEO  
DEPUTY REGISTRAR- ERIKA MAZZEO  
ATTORNEY FOR THE TOWN- MICHAEL MIRRAS  
DCO-RICKY NOONE  
DEPUTY DCO- JOANN BENNETT  
WATER CHAIR-TODD MERKLEY-COMMITTEE MEMBER RICHARD WADHAMS  
SEWER CHAIR- RICHARD WADHAMS-COMMITTEE MEMBER TODD MERKLEY  
HIGHWAY CHAIR-RONALD SERVEN- COMMITTEE MEMBER ERNEST BROWNELL  
BUILDING CHAIR-ERNEST BROWNELL- COMMITTEE MEMBER RONALD SERVEN  
WATER CLERK- ELAINE MEYERS  
DEPUTY WATER CLERK- PATRICIA DOVERSPIKE  
LAND USE OFFICER- GREGORY WADHAMS  
MOTION TO APPROVE THE ABOVE APPOINTMENTS CAME FROM COUNCILMAN MERKLEY.  
COUNCILMAN WADHAMS MADE THE SECOND AND THE MOTION PASSED WITH ALL MEMBERS IN FAVOR OF.

POLICIES:

MILEAGE \$.575 PER MILE  
PART TIME PAY, SET AS BUDGETED FOR 2015 IS \$11.42 PER HOUR  
MEETINGS- THE MEETING NIGHT IS THE THIRD WEDNESDAY OF EACH MONTH AT 7:00P.M. UNLESS OTHERWISE PUBLISHED.

TIME ACCRUALS FOR THE HIGHWAY, WATER AND SEWER DEPARTMENTS ARE SET PER THE EMPLOYEE MANUAL.

FUND MANAGEMENT-THE SUPERVISOR IS AUTHORIZED TO MAKE DEPOSITS, WITHDRAWALS, OR TRANSFERS FOR TOWN ACCOUNTS TO MAXIMIZE INTEREST RATES ONLY.ALL OTHER TRANSACTION REQUIRES TO HAVE AUTHORIZED APPROVAL.

PAYMENT AUTHORIZATION- THE SUPERVISOR CLERK IS AUTHORIZED TO PAY UTILITIES, APPROVED FOR INTERFUND TRANSFER FOR PAYROLL AND ACCOUNTING PURPOSES, INSURANCE FEES AND PERMIT COST IN ADVANCE.

CHECK SIGNATURE- THE DEPUTY SUPERVISOR IS AUTHORIZED TO SIGN ALL CHECKS IN THE ABSENCE OF THE SUPERVISOR. TWO SIGNATURES ARE REQUIRED ON ALL CHECKS, THE TOWN SUPERVISOR OR DEPUTY SUPERVISOR AND ONE OTHER AUTHORIZED BOARD MEMBER.

MOTIONS: A MOTION TO ACCEPT THE TOWN EMPLOYEE MANUAL FOR 2015 CAME FROM COUNCILMAN MERKLEY AND THE SECOND CAME FROM COUNCILMAN BROWNELL, THE MOTION PASSED WITH ALL IN FAVOR.THE INVESTMENT POLICY FOR 2015 WAS MOTION TO RENEW BY COUNCILMAN BROWNELL AND THE SECOND CAME FROM COUNCILMAN WADHAMS, THE COMMUNICATIONS POLICY WAS MOTION TO BE RENEWED BY COUNCILMAN BROWNELL AND THE SECOND CAME FROM COUNCILMAN MERKLEY. THE MOTION PASSED WITH ALL MEMBERS IN FAVOR.

THE PROCUREMENT POLICY WAS ALSO RENEWED WITH A MOTION FROM COUNCILMAN BROWNELL AND THE SECOND CAME FROM COUNCILMAN WADHAMS. ALL MEMBERS WERE IN FAVOR OF THE MOTION. THE ETHICS POLICY WAS MOTION TO RENEW BY COUNCILMAN MERKLEY AND THE SECOND CAME FROM COUNCILMAN BROWNELL. THE MOTION CARRIED WITH ALL MEMBERS IN FAVOR.

ADJOURN: COUNCILMAN MERKLEY MADE THE MOTION TO ADJOURN AT 7:15P.M. AND COIUNCILMAN WADHAMS SECONDS THE MOTION AND THE MEETING WAS ADJOURNED WITH ALL MEMBERS IN FAVOR.

RECORDING SECRETARY  
MARY T. PROSSER