

JUNIUS TOWN BOARD
RE-ORGANIZATION MEETING
JANUARY 15, 2014
JUNIUS TOWN HALL

ATTENDANCE: SUPERVISOR RON SERVEN
JEROME MARSHALL, COUNCILMAN -ABSENT
TOD MERKLEY, COUNCILMAN
RICHARD WADHAMS, COUNCILMAN

OPEN: SUPERVISOR SERVEN OPENED THE MEETING 7:05P.M. COUNCILMAN MERKLEY MADE THE MOTION TO ENTER INTO EXECUTIVE SESSION FOR A PERSONELL MATTER AND WITH COUNCILMAN WADHAMS MAKING THE SECOND THE BOARD ADJOURNED.

RECONVENED: THE BOARD RECONVEENED THE MEETING AT 7:15 WITH A MOTION FROM COUNCILMAN MERKLEY AND THE SECOND FROM COUNCILMAN WADHAMS, WHICH CARRIED WITH ALL MEMBERS IN FAVOR. AT THIS TIME COUNCILMAN MERKLEY MADE THE MOTION TO HAVE C.ERNEST BROWNELL FILL THE VACATED COUNCILMAN SEAT LEFT BY JOHN YANOTTI. COUNCILMAN WADHAMS MADE THE SECOND WHICH RESULTED IN A ROLL CALL VOTE. COUNCILMAN WADHAMS AND COUNCILMAN MERKLEY BOTH VOTED AYE AND SUPERVISOR SERVEN ABSTAINED. BOTH COUNCILMAN WADHAMS AND MERKLEY WENT ON TO THANK EVERYONE WHO HAD SHOWN AN INTEREST IN THE POSTION AND ENCOURAGED THEM TO RUN IN THE FUTURE. AT THIS TIME MR. BROWNELL WAS SWORN IN AND THANKED ALL THOSE WHO SUPPORTED HIM, AND THE MEETING CONTINUED.

MINUTES: COUNCILMAN MERKLEY MADE THE MOTION TO ACCEPT LAST MONTHS MINUTES AND WITH COUNCILMAN WADHAMS MAKING THE SECOND THE MOTION CARRIED WITH ALL MEMBERS IN FAVOR.

THE FOLLOWING IS A LIST OF APPOINTMENTS AND POLICES MADE BY THE BOARD:

DEPUTY SUPERVISOR-TODD MERKLEY
DEPUTY HIGHWAY SUPERINTENDANT- DAN GREEN
DEPUTY TAX COLLECTOR- IRENE COTTRELL
TOWN HISTORIAN-C.ERNEST BROWNELL
COURT ENFORCEMENT- SENECA SECURITY PER 2014 CONTRACT
JUSTICE CLERKS- ANN WHITE, MARY PROSSER
SUPERVISOR CLERK- PATRICIA DOVERSPIKE
DEPUTY SUPERVISOR CLERK- ELAINE MEYERS
OFFICIAL BANK- FIVE STAR BANK OF GENEVA
OFFICIAL NEWSPAPER- FINGERLAKES TIMES, REVEILLE
DEPTY TOWN CLERK- ERIKA MAZZEO
DEPUTY REGISTRAR- ERIKA MAZZEO
ATTORNEY FOR THE TOWN- MICHAEL MIRRAS
DCO-PAUL GARRETT
DEPUTY DCO- RAY DAVIS
WATER CHAIR- C.ERNEST BROWNELL-COMMITTEE MEMBER RICHARD WADHAMS
SEWER CHAIR- JEROME MARSHALL-COMMITTEE MEMBER C.ERNEST BROWNELL
HIGHWAY CHAIR-RICHARD WADHAMS- COMMITTEE MEMBER TODD MERKLEY
BUILDING CHAIR-TODD MERKLEY- COMMITTEE MEMBER JEROME MARSHALL
WATER CLERK- ELAINE MEYERS
DEPUTY WATER CLERK- PATRICIA DOVERSPIKE
COMPLIANCE OFFICER- GREGORY WADHAMS

MOTION TO APPROVE THE ABOVE APPOINTMENTS CAME FROM COUNCILMAN MERKLEY. COUNCILMAN BROWNELL MADE THE SECOND AND THE MOTION PASSED WITH ALL MEMBERS IN FAVOR OF.

POLICIES:

MILEAGE \$.56 PER MILE

PART TIME PAY, SET AS BUDGETED FOR 2014 IS \$11.25 PER HOUR

MEETINGS- THE MEETING NIGHT IS THE THIRD WEDNESDAY OF EACH MONTH AT 7:00P.M. UNLESS OTHERWISE PUBLISHED.

TIME ACCRUALS FOR THE HIGHWAY, WATER AND SEWER DEPARTMENTS ARE SET PER THE EMPLOYEE MANUAL.

FUND MANAGEMENT-THE SUPERVISOR IS AUTHORIZED TO MAKE DEPOSITS, WITHDRAWALS, OR TRANSFERS FOR TOWN ACCOUNTS TO MAXIMIZE INTEREST RATES ONLY.ALL OTHER TRANSACTION REQUIRES TO HAVE AUTHORIZED APPROVAL.

PAYMENT AUTHORIZATION- THE SUPERVISOR CLERK IS AUTHORIZED TO PAY UTILITIES, APPROVED FOR INTERFUND TRANSFER FOR PAYROLL AND ACCOUNTING PURPOSES, INSURANCE FEES AND PERMIT COST IN ADVANCE.

CHECK SIGNATURE- THE DEPUTY SUPERVISOR IS AUTHORIZED TO SIGN ALL CHECKS IN THE ABSENCE OF THE SUPERVISOR. TWO SIGNATURES ARE REQUIRED ON ALL CHECKS, THE TOWN SUPERVISOR OR DEPUTY SUPERVISOR AND ONE OTHER AUTHORIZED BOARD MEMBER.

AT THIS TIME COUNCILMAN MERKLEY MOTION TO ACCEPT ALL OF THE ABOVE POLICIES AND COUNCILMAN WADHAMS SECOND THE MOTION. ALL MEMBERS WERE IN FAVOR.

MOTIONS: A MOTION TO ACCEPT THE TOWN EMPLOYEE MANUAL FOR 2014 WITH THE NEW DRESS CODE POLICY, SUMMER HOURS DATES AND HOLIDAY VERBAGE TO REFLECT 8 HOURS WORKED CAME FROM COUNCILMAN MERKLEY AND THE SECOND CAME FROM COUNCILMAN BROWNELL, THE MOTION PASSED WITH ALL IN FAVOR.THE INVESTMENT POLICY FOR 2014 WAS MOTION TO RENEW BYCOUNCILMAN BROWNELL AND THE SECOND CAME FROM COUNCILMAN WADHAMS, THE COMMUNICATIONS POLICY WAS MOTION TO BE RENEWED BY COUNCILMAN BROWNELL AND THE SECOND CAME FROM COUNCILMAN MERKLEY. THE MOTION PASSED WITH ALL MEMBERS IN FAVOR.

THE PROCUREMENT POLICY WAS ALSO RENEWED WITH A MOTION FROM COUNCILMAN BROWNELL AND THE SECOND CAME FROM COUNCILMAN WADHAMS. ALL MEMBERS WERE IN FAVOR OF THE MOTION. THE ETHICS POLICY WAS MOTION TO RENEW BY COUNCILMAN MERKLEY AND THE SECOND CAME FROM COUNCILMAN BROWNELL. THE MOTION CARRIED WITH ALL MEMBERS IN FAVOR.

ADJOURN: COUNCILMAN MERKLEY MADE THE MOTION TO ADJOURN AT 7:30 P.M. AND COIUNCILMAN WADHAMS SECONDS THE MOTION AND THE MEETING WAS ADJOURNED WITH ALL MEMBERS IN FAVOR.

RECORDING SECRETARY
MARY T. PROSSER